

Lead Painter Job Description:

Basic Function: to participate in all activities related to the accomplishment of specific jobs. Must be able to perform all duties noted in painter's job description and attend all safety and general meetings. Will uphold the Paint of WNY Promise and execute the Paint of WNY Mission Statement.

Organizational Relationships: Reports to – Crew Leader and President
Supervises – painters, apprentices, and trainees.

Scope of Responsibility: As delegated by the Crew Leader. Efficiently carry out painting and paint related duties in a professional and workmanlike manner. Insure that all duties are carried out properly and within the timeframe prescribed by job sheets and Crew Leader.

Specialized Knowledge and Experience: must have clear understanding of job-site safety. Must possess knowledge of products, have the ability to document daily activities and understand contracts, and be able to efficiently manage painters and all tasks involved with completing jobs in the absence of the Crew Leader.

Duties and Responsibilities:

- Must be able to perform all painting functions i.e. paint windows, doors, soffits, fascia, shutters, without supervision in a competent, timely manner with the highest degree of craftsmanship and in accordance with the Paint of WNY Standards and Procedures.
- Must have knowledge of the proper use of scaffolding and paint sprayer.
- Keep an accurate account of each employee working on his particular job.
- Must possess knowledge of products. Monitor employee attendance, appearance, language, and proper use of equipment.
- It is the Lead Painter's responsibility to see that all employees are trained according to the Paint of WNY Standards and Procedures.
- To see that company trucks are maintained and cleaned regularly.
- When necessary, order sufficient materials needed for the job.
- Deal with customers' questions and concerns on the job-site daily in the absence of the Crew Leader. Report concerns and/or problems to the Crew Leader immediately.

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- It is the Lead Painter's responsibility in the absence of the Crew Leader to do a final walk-thru with the customer, explain the job completion packet, have a Quality Assurance form signed, and collect final payment in full on the last day of the job.
- Have *Gimp!!*
- Provide your own transportation to and from the works site or shop. Be ready at pick-up time, if you are late you are on your own to get to the job
- Bring your lunch. Don't expect anyone to go out and get your lunch
- Be reliable, present good work ethic, high integrity and drug free
- Clean presentable appearance expected at all times
- Maintain dress code according to the standards that Paint of WNY customers expect; i.e. appearance. Must wear clean Paint of WNY shirt, white painter's pants, khaki pants or shorts. No cutoffs or tank tops
- Attend all safety and training seminars
- Good technical skills in terms of using hand & power tools
- Have tools with you. Keep track of your tools. They are your responsibility! If you need any tools ask the foreman. Return all borrowed tools to the rightful owners
- Be able to communicate basic work requirements in English